



Climate Action Plan

SCHOOL NAME: _____

SCHOOL YEAR: _____

STEP 1: Brainstorm

Think about your school/community and everything you've learned about climate change impacts & solutions. On a separate sheet of paper, brainstorm concrete ways your school/community can change to have a positive impact on the climate.

STEP 2: Develop a project idea from the brainstorm session. What topic areas will this project cover? Check all that apply:

- | | | |
|--|---|---|
| <input type="checkbox"/> Energy Efficiency & Use | <input type="checkbox"/> Local Food/Gardens | <input type="checkbox"/> Waste Management/Recycling |
| <input type="checkbox"/> Water Efficiency & Use | <input type="checkbox"/> Composting | <input type="checkbox"/> Divestment |
| <input type="checkbox"/> Student Transportation | <input type="checkbox"/> Community Events | <input type="checkbox"/> Fast Fashion |
| <input type="checkbox"/> Working w/ Local Gov't | <input type="checkbox"/> Climate Justice | <input type="checkbox"/> Climate Change Education |
| <input type="checkbox"/> Climate Communication | <input type="checkbox"/> Climate Policy | <input type="checkbox"/> Community (Citizen) Science |
| <input type="checkbox"/> Climate Storytelling | <input type="checkbox"/> Climate Art | <input type="checkbox"/> Climate Anxiety/ Mental Health |
| <input type="checkbox"/> Climate Resiliency | <input type="checkbox"/> Other _____ | |

Write 1 to 2 sentence summary of the project:

Our project is _____

STEP 3: Set 3-5 goals for this project that are Specific, Measurable, Achievable, Realistic, Time-bound Inclusive and Equitable.

Goal 1:

Goal 2:

Goal 3:

STEP 4: Who will make this project happen? Identify these people by name.



Depending on your goals, others may need to participate. Check all that apply:

- Students
- Faculty
- Administrators
- Facilities/Custodial Staff
- Sustainability Coordinator
- Experts/Consultants
- Food Service
- Community Members
- Community Leaders
- Local Authority
- Others: _____

STEP 5: What steps do we need to achieve to accomplish our goals (refer to SMARTIE goals from step 3)? Split each goal into short-term and long-term steps.

GOAL	SHORT TERM (< 1 year)	LONG TERM (1-3 years & beyond)

STEP 6: What resources will we need to accomplish our goals? (i.e. supplies, money, location, time). What will the cost of these items be? Where will the resources come from? If exact costs are not known, you can estimate.

WHAT	COST	WHERE FROM

STEP 7: How will we measure our success? Who will monitor? What methods can we use?



We will know we are successful when...	We will measure this success by...	Who's in charge

STEP 8: Communication

Who do we need to keep informed regarding our progress on a regular basis (refer back to Step 4)?

How can we spread the word about what we are accomplishing? (i.e., press release, presentation, flier, video, social media...)

List 3 Communication Goals:

Goal/ Deliverable	Responsible Party	Deliverable Due Date

STEP 8: TIMELINE

NOW THAT YOU HAVE YOUR PLAN... USE THE CHART BELOW TO MAP OUT YOUR TEAM'S YEAR OF CLIMATE ACTION. REMEMBER



